

EGELSTON TOWNSHIP
PLANNING COMMISSION MEETING

March 5, 2024

Attendees: Cariann Avery, Don Darke, Brent Hartman, Nate Stephenson

Absent: Sheila Quillin, Jeff Ream

1. Call to order/Pledge to flag.

Mr. Darke called the meeting to order at 7pm.

2. Review/Approval of Agenda

Mr. Hartman motioned; Mrs. Avery supported to approve the agenda with the addition of adding Parks and Recreation plan to old business b.

The motion was carried by a voice vote 4-0.

3. Public Hearing

a. Special land use, structures, and outside sales site plan for new business – parcel 61-11-027-100-0001-00 SE corner of Hilton Park Rd and E. Apple Ave.

Steven Parker was present for Yoder’s Portable Buildings LLC. This is for outside sales of portable buildings. The buildings will not be built on site. The resident to the east asked for a buffer between the office and his property.

4. Public Comments

Mr. Darke opened and closed public comments at 7:17pm.

5. Review/Approval of Minutes – February 6, 2024

Mr. Hartman motioned, Mr. Darke supported to accept the Planning Commission minutes from February 6, 2024, as presented.

The motion was carried by a voice vote 4-0.

6. Reports to the Township Board

Mrs. Avery motioned, Mr. Stephenson supported to use the Planning Commission meeting minutes from February 6, 2024, as communication to the Township Board.

The motion was carried by a voice vote 4-0.

7. Reports from the Township Board

Mrs. Avery motioned, Mr. Hartman supported to use Egelston Township Board regular meeting minutes from February 5, 2024, as our communication from the Township Board.

The motion was carried by a voice vote 4-0.

8. Reports from Zoning Administrator

No reports

9. New Business:

a. Special land use, Structures & Outside Sales site plan for New Business – Parcel 61-11-027-100-0001-00 – SE Corner of Hilton Park Rd and E Apple Ave.

Mr. Hartman motioned; Mr. Darke supported recommending to the township board to approve the site plan with the addition of requiring an Evergreen Foliage Buffer to the east side of the parcel.

The motion passed with a Roll call vote 4-0.

10. Old Business

a. Master Plan (2024) – Mr. Darke gave us new cover sheet.

b. Parks & Recreation Plan (2024) – Working on putting together a survey to get the community's input.

11. Public Comments

Mr. Darke opened and closed public comments at 7:56pm.

12. Board Comments

Mr. Darke opened and closed board comments at 7:56pm.

13. Next Meeting – April 2, 2024

14. Adjournment

Mr. Darke motioned; Mrs. Avery supported to adjourn the meeting at 8:00pm.

The motion was carried by a voice vote 4-0.

Respectfully submitted.

Cariann Avery

Planning Commission Secretary