

**Egelston Township Board of Trustees Regular Meeting**  
**September 16, 2024 at 7:00 pm**  
**ZOOM MEETING I.D. # 4177504038 / PASSCODE PYOXjZ**

1. Supervisor Holter called the meeting to order at 7:01 pm with all members present. PINS office Durr, Interim Fire Chief Brentana, DPW Supervisor Shafer, and a host of firefighters were also in attendance. The pledge of allegiance was recited.
2. Motion by Trustee Hartman, seconded by Trustee Vanderstelt to approve the consent agenda. Passed 7-0.
  - A. 8/19/2024 Board of trustees regular meeting minutes
  - B. 9/03/2024 Planning commission meeting minutes
  - C. 9/11/2024 Sewer committee meeting minutes
  - D. July 2024 and August 2024 treasurer's report
3. Public comments. None.
4. Motion by Clerk Raap, seconded by Trustee Rahn to accept the IT proposal from VC3. Passed on a roll call vote 6-1 with Treasurer Rosema voting no.
5. DPW:
  - A. Motion by Treasurer Rosema, seconded by Trustee Vanderstelt to accept the recommended fall clean up dates, October 17<sup>th</sup>, 18<sup>th</sup>, 8am to 5 pm and 19<sup>th</sup>. 8 am to noon. Passed on a roll call vote 7-0.
  - B. September work projection was received for the record.
  - C. Motion by Trustee Foster, seconded by Trustee Rahn to approve the request for sewer transducers at Parkway and Washington lift stations, to be installed by CNC Electric in the amount of \$3,200.00. Passed on a roll call vote 7-0.
  - D. Motion by Trustee Hartman, seconded by Treasurer Rosema to approve the fall fertilizer purchase from Groenink's in the amount of \$1,634.95. Passed on a roll call vote 7-0.
  - E. Motion by Trustee Foster, seconded by Trustee Hartman to approve the fall lift station cleaning done by Plummer's Environmental in the amount of \$5,900.00. Passed on a roll call vote 7-0.
6. Old business:
  - A. Motion by Trustee Rahn, seconded by Trustee Vanderstelt to approve the proposed policy update to Appendix C as presented. See attached.
  - B. It was a consensus of the Board to interview the following candidates for the Administrative Assistant position on Monday, September 23, 2024 beginning at 5:30 pm. Mary Hill, Jennifer Crowley, Honey Buchner, Heather Wilbur and Amy Fieldstra.
  - C. Motion by Trustee Rahn, seconded by Treasurer Rosema to put the Fire Chief posting out to the public. Passed on a roll call vote 5-2 with Holter and Raap voting no.
7. New Business:
  - A. Motion by Trustee Rahn, seconded by Trustee Hartman to accept and have Supervisor Holter sign the turn-out gear grant. Passed on a roll call vote 7-0.
  - B. Motion by Trustee Hartman, seconded by Trustee Rahn to approve the invoice to Fleet Mod in the amount of \$1,528.54 for 622 brakes. Passed on a roll call vote 7-0. Trustee Vanderstelt thanks the Interim Chief for the three bids.

- C. Motion by Trustee Rahn, seconded by Trustee Vanderstelt to approve the load test and annual service on the Fire Station generator to be done by Cummings, in the amount of \$1,888.23. Passed on a roll call vote 7-0.
  - D. Motion by Trustee Hartman, seconded by Treasurer Rosema to approve the continues use of Vector solutions software in the amount of \$2,340.00. Passed on a roll call vote 7-0.
  - E. Motion by Trustee Foster, seconded by Clerk Raap to rehire Jason Genson as a part paid firefighter pending positive background check and physical.
  - F. Motion by Treasurer Rosema, seconded by Trustee Hartman to reactivate the Health & Safety committee with one citizen at large, two board members, 2 full time firefighters and 2 part paid firefighters. Passed on a roll call 7-0. Interim Chief recommends Brian Fethke as the citizen at large, Supervisor Holter and Trustee Vanderstelt would like to be the board members.
  - G. The Chief's vehicle (684) has been removed from the agenda and replaced with 83 skid unit. Motion by Clerk Raap, seconded by Trustee Foster to loan Moorland Township the 83 - skid unit off of the old brush truck until they can get their own. Passed on a roll call vote 7-0.
  - H. Motion by Trustee Rahn, seconded by Trustee Foster to purchase 300 foot of forestry hose (\$552.00) and and 400 foot of rescue rope (\$1,360.00) from Allied Fire. Passed on a roll call vote 7-0.
8. Communications:
- A. PC report. The board requests that they work on the sign ordinance. It was the consensus of the Board to not pick up any signs until further notice.
  - B. ZBA report. None.
  - C. Board of trustee's report.
    - John and Dan are working on the Emergency support plan.
    - The solar lights grant is on hold.
    - Turnout gear
    - The consensus of the Board was to have Clerk Raap call and let the County know that we will be a tire collection site this year. Joan made it clear that the whole Board would have to work on this. We will work out the details at the next meeting.
    - It was the consensus of the Board to send the next sewer bill to the customers that are on the Muskegon Charter Township line with a letter informing them that their bill went up to the rate that Muskegon Charter Township charges.
    - Deputy Durr informed the Board that the PINS officers had 227 call last month and 108 of them were in Apple Carr. A special assessment was discussed.
    - DZL
    - Pavilion at Pine Ridge Park
    - No brush after the end of the month.
    - Trustee Rahn did not vote no on the Golden Eagles request for money.
    - Trustee Rahn presented a proposed Newsletter.
    - Sewer and Water study.
    - Supervisor Holter is checking on a program for free trees.
9. Motion by Trustee Vanderstelt, seconded by Treasurer Rosema to pay the bills. Passed on a roll call vote 7-0.
10. Public comments began at 8:37 pm and ended at 8:40 pm.  
Public hearing for the design of Apple Avenue request.
11. Board comments. None.
12. Motion by Trustee Foster, seconded by Trustee Rahn to adjourn at 8:41 pm. Passed 7-0.